SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

THE SOUTH CAROLINA DEPARTMENT OF CORRECTIONS IS COMMITTED TO PROVIDING EQUAL OPPORTUNITIES TO ALL APPLICANTS AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX (INCLUDING PREGNANCY), NATIONAL ORIGIN, AGE (40 OR OLDER), DISABILITY OR GENETIC INFORMATION.

OPENING DATE: 11/03/18 CLOSING DATE: 12/18/18 (4:30 PM)

SCDC INTERNAL TITLE: TRADES MANAGER SCDC POSITION #: 011392
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM
LOCATION: ELECTRICAL, COLUMBIA (RICHLAND)

STATE JOB TITLE: TRADES MANAGER STATE JOB CLASS: KC60
PAY BAND/LEVEL: 06 A
BAND: 06 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 039960 - $ 051623 SCEIS POSITION #: 61022776

MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND PROFESSIONAL EXPERIENCE DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A BACHELOR'S DEGREE AND FIVE (5) YEARS EXTENSIVE WORKING KNOWLEDGE OF PRINCIPLES AND TECHNIQUES DIRECTLY RELATED TO THE AREA OF EMPLOYMENT, INCLUDING TWO YEARS IN A SUPERVISORY CAPACITY; OR AN ASSOCIATE'S DEGREE AND SEVEN (7) YEARS EXTENSIVE WORKING KNOWLEDGE OF PRINCIPLES AND TECHNIQUES DIRECTLY RELATED TO THE AREA OF EMPLOYMENT, INCLUDING TWO YEARS IN A SUPERVISORY CAPACITY; OR A HIGH SCHOOL DIPLOMA AND NINE (9) YEARS EXTENSIVE WORKING KNOWLEDGE OF PRINCIPLES AND TECHNIQUES DIRECTLY RELATED TO THE AREA OF EMPLOYMENT, INCLUDING TWO YEARS IN A SUPERVISORY CAPACITY.

DESCRIPTION OF DUTIES:
PLANS, COORDINATES, SCHEDULES AND PERFORMS MAINTENANCE AND PREVENTIVE MAINTENANCE ON ALL ELECTRONIC SYSTEMS, TO INCLUDE THE FIRE ALARMS, FENCE SECURITY, PA, CCTV, ELECTRIC LOCKING AND OTHER SYSTEMS RELATING TO THE ELECTRONIC TRADE THROUGHOUT SCDC FACITILITES AND INSTITUTIONS. POSITION REQUIRES EXTENSIVE KNOWLEDGE OF ELECTRONIC SYSTEMS AND EQUIPMENT. MUST BE ABLE TO ASSIST OTHER TRADES AS NEEDED. POSITION INVOLVES 24-HOURS EMERGENCY ON-CALL RESPONSIBILITY. MUST ATTEND FOUR (4) WEEK BASIC TRAINING. RESUME, LICENSE(S) AND CERTIFICATION(S) MUST BE SUBMITTED TO BE CONSIDERED FOR POSITION.
COMMENTS:
MUST ATTEND SCDC BASIC TRAINING.