

# SC DEPARTMENT OF CORRECTIONS

## -JOB POSTING NOTICE (EOE)-

OPENING DATE: 03/20/18

CLOSING DATE: UNTIL FILLED

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SCDC INTERNAL TITLE: TRADES SPEC V

SCDC POSITION #: 010434

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM

LOCATION: RIDGELAND CORR INSTITUTION, RIDGELAND (JASPER) LEVEL 2

STATE JOB TITLE: TRADES SPECIALIST V

STATE JOB CLASS: KC50

PAY BAND/LEVEL: 05 B

BAND: 05

SPECIAL INCENTIVE: NO

HIRING SALARY RANGE: \$ 034157 - \$ 044112 SCEIS POSITION #: 61020938

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MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND TRADE EXPERIENCE THAT IS DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.

A HIGH SCHOOL DIPLOMA AND EXPERIENCE IN THE PRINCIPLES AND TECHNIQUES OF HVAC, REFRIGERATION SYSTEMS AND GENERAL MAINTENANCE AND REPAIRS.

DESCRIPTION OF DUTIES:

DEVELOPS GENERAL MAINTENANCE AND REPAIR PROGRAM THROUGHOUT THE FACILITY. PROVIDES ASSISTANCE IN THE HEATING, VENTILATION, AIR CONDITIONING, AND REFRIGERATION MAINTENANCE AND REPAIR PROGRAM. SUPERVISES AND COMPLETES GENERAL MAINTENANCE, CONSTRUCTION, AND RENOVATION PROJECTS FOR FACILITY. ESTABLISHES ON-CALL PROCEDURES TO RESPOND TO EMERGENCY GENERAL MAINTENANCE REPAIR CALLS. ASSISTS IN EMERGENCY HVAC AND REFRIGERATION MAINTENANCE AND REPAIR CALLS AND ASSURES THE WORK IS PROMPTLY AND PROPERLY PERFORMED.

COMMENTS:

PLEASE SUBMIT RESUME AND LICENSES WITH APPLICATION.