

# SC DEPARTMENT OF CORRECTIONS

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OPENING DATE: 08/23/18

CLOSING DATE: 10/08/18 (4:30 PM)

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SCDC INTERNAL TITLE: TRADES SPEC V

SCDC POSITION #: 013977

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM

LOCATION: BROAD RIVER CORRECTIONAL INSTITUTION, COLUMBIA (RICHLAND) LEVEL 3

STATE JOB TITLE: TRADES SPECIALIST V

STATE JOB CLASS: KC50

PAY BAND/LEVEL: 05 C

BAND: 05

SPECIAL INCENTIVE: NO

HIRING SALARY RANGE: \$ 035523 - \$ 045869 SCEIS POSITION #: 61018460

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### MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND TRADE EXPERIENCE THAT IS DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A HIGH SCHOOL DIPLOMA AND TWO (2) YEARS OF EXTENSIVE WORKING KNOWLEDGE OF THE PRINCIPLES AND TECHNIQUES OF ELECTRONIC/ELECTRICAL SYSTEMS, LOW VOLTAGE, SECURITY SYSTEMS, CCTV, FIRE ALARMS, ETC.

### DESCRIPTION OF DUTIES:

SUPERVISES AND ASSISTS IN THE PERFORMANCE OF MAINTENANCE AND PREVENTIVE MAINTENANCE OF FIRE ALARMS, CCTV, ELECTRONIC SECURITY, PA AND INTERCOM SYSTEMS AND EQUIPMENT. READS BLUEPRINTS AND WIRING DIAGRAMS AND MAKES MATERIAL REQUESTS AND TAKE-OFFS. REQUISITIONS MATERIALS AND PARTS AS NEEDED TO MAINTAIN EFFICIENCY IN THE ELECTRONIC SPECIALTY. ENSURES COMPLETION OF INSTALLATION/REPAIRS. MAKES EMERGENCY REPAIRS TO ELECTRONIC SYSTEMS AND EQUIPMENT. PERFORMS ON THE JOB TRAINING OF INMATES. PARTICIPATES IN ON-CALL ROTATION. MUST ATTEND FOUR (4) WEEK BASIC TRAINING. RESUME, LICENSE(S) & CERTIFICATION(S) SHOULD BE SUBMITTED FOR CONSIDERATION FOR POSITION.