SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

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OPENING DATE: 09/29/18 CLOSING DATE: 11/09/18 (4:30 PM)

SCDC INTERNAL TITLE: TRADES MANAGER SCDC POSITION #: 017651
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM
LOCATION: METALS/ROOFING/FIRE PROTECTION, COLUMBIA (RICHLAND)

STATE JOB TITLE: BUILDING/GROUNDS MGR. STATE JOB CLASS: KA30
PAY BAND/LEVEL: 06 A
BAND: 06 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 039960 - $ 051623 SCEIS POSITION #: 61020420

MINIMUM AND ADDITIONAL REQUIREMENTS:
AN ASSOCIATE'S DEGREE AND PROFESSIONAL EXPERIENCE DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A HIGH SCHOOL DIPLOMA AND ROOFING AND SUPERVISORY EXPERIENCE.

DESCRIPTION OF DUTIES:
PLANS, COORDINATES, SUPERVISES & ADMINISTERS A ROOFING REPAIR PROGRAM THROUGHOUT SCDC. SUPERVISES AND INSPECTS ALL WORK TO ENSURE ACCURACY, COMPLETENESS & COMPLIANCE WITH DRAWINGS, SPECIFICATIONS & BUILDING & FIRE/LIFE SAFETY CODES. MUST HAVE A VALID SOUTH CAROLINA DRIVER'S LICENSE. DIRECTLY SUPERVISES INMATE WORKERS & TEMPORARY/CONTRACT EMPLOYEES. WILL BE REQUIRED TO READ BLUEPRINTS, ESTIMATE COST, DETERMINE SCHEDULEDS AND OBTAIN REQUIRED SUPPLIES AND EQUIPMENT. MUST COMPLETE FOUR (4) WEEKS BASIC TRAINING. RESUME, LICENSE(S) & CERTIFICATION(S) SHOULD BE SUBMITTED TO BE CONSIDERED FOR POSITION.
COMMENTS:
UNTIL FILLED 11/09/2018