

# SC DEPARTMENT OF CORRECTIONS

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OPENING DATE: 09/29/18

CLOSING DATE: 11/09/18 (4:30 PM)

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SCDC INTERNAL TITLE: TRADES MANAGER

SCDC POSITION #: 013508

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM

LOCATION: ELECTRICAL, COLUMBIA (RICHLAND)

STATE JOB TITLE: BUILDING/GROUNDS MGR.

STATE JOB CLASS: KA30

PAY BAND/LEVEL: 06 A

BAND: 06

SPECIAL INCENTIVE: NO

HIRING SALARY RANGE: \$ 039960 - \$ 051623 SCEIS POSITION #: 61016491

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### MINIMUM AND ADDITIONAL REQUIREMENTS:

AN ASSOCIATE'S DEGREE AND PROFESSIONAL EXPERIENCE DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A HIGH SCHOOL DIPLOMA AND FIVE(5)YEARS OF EXPERIENCE IN THE FIELD OF ELECTRONICS/ELECTRICAL SYSTEMS, INCLUDING HIGH AND LOW VOLTAGE, WIRING, SECURITY, CCTV, FIRE ALARMS, ETC.

CDL LICENSE REQUIRED OR OBTAINED WITHIN SIX MONTHS OF HIRE. MUST ATTEND FOUR (4) WEEKS BASIC TRAINING.

### DESCRIPTION OF DUTIES:

INSTALL & MAINTAIN THE VIDEO & DATA CABLING & ASSOCIATED EQUIPMENT THROUGHOUT THE AGENCY BOTH ANALOG & IP TYPES. PERFORM PHYSICAL NETWORK PLANNING, DESIGN, & DOCUMENTATION. READS BLUEPRINTS & WIRING PROGRAMS TO DETERMINE MATERIALS & EQUIPMENT NEEDS & WORKS WITH RESOURCE INFORMATION MANAGEMENT (RIM) DESIGN TEAM & OUTSIDE VENDORS, TO ESTABLISH JOB SPECIFICATIONS, INSTALLATION, OR MODIFICATION. COORDINATES/PERFORMS THE PROGRAMMING & INSTALLATION OF ANALOG & IP VIDEO SYSTEMS. TROUBLESHOOTS VIDEO & DATA CONNECTIVITY & PERFORMS INITIAL USER TRAINING. PERFORMS ROUTINE & EMERGENCY REPAIRS TO DAMAGED CAMERAS & EQUIPMENT TO ENSURE PROMPT REPAIRS. WORKS WITH SERVICE PROVIDERS TO TROUBLESHOOT VIDEO & DATA CIRCUIT FAULTS. MAINTAINS REQUIRED MATERIALS & EQUIPMENT. REQUISITIONS MATERIALS, PARTS & EQUIPMENT AS NEEDED TO COMPLETE ASSIGNMENTS. CDL LICENSE REQUIRED OR OBTAINED WITHIN SIX MONTHS OF HIRE. MUST ATTEND FOUR (4) WEEKS BASIC TRAINING.

### COMMENTS:

RESUME, LICENSE(S) & CERTIFICATION(S) SHOULD BE SUBMITTED TO BE CONSIDERED FOR POSITION.

\*\*UNTIL FILLED 11/09/2018\*\*