

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 08/04/17

CLOSING DATE: UNTIL FILLED

SCDC INTERNAL TITLE: MAJOR - 3 SCDC POSITION #: 012912

HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: 01 WORK TIME: 0800 AM - 0400 PM

LOCATION: LIEBER CORRECTIONAL INSTITUTION, RIDGEVILLE (DORCHESTER) LEVEL 3

STATE JOB TITLE: CORRECTIONAL OFFICER IV STATE JOB CLASS: JD50

PAY BAND/LEVEL: 06 E

BAND: 06

SPECIAL INCENTIVE: YES

HIRING SALARY RANGE: \$ 046751 - \$ 060343 SCEIS POSITION #: 61020464

MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND SUPERVISORY EXPERIENCE IN CORRECTIONAL, SECURITY OR POLICE WORK.

HIGH SCHOOL DIPLOMA AND FIVE (5) YEARS OF CORRECTIONAL, SECURITY OR POLICE WORK, TO INCLUDE ONE (1) YEAR OF CORRECTIONAL SUPERVISORY EXPERIENCE.

DESCRIPTION OF DUTIES:

SCHEDULES, DIRECTS AND MANAGES THE EMPLOYMENT AND DUTY ACTIVITIES OF A SECURITY SHIFT ENGAGED IN THE SECURITY OPERATIONS OF A LEVEL THREE FACILITY. SUPERVISES, INSPECTS, AND ENSURES PROPER PERIMETER AND INTERNAL SECURITY AND CONTROL MEASURES ARE IN EFFECT AND ENFORCED. PREPARES, SUBMITS, AND MONITORS REPORTS REQUIRED BY THE CHAIN OF COMMAND AND POLICY. DIRECTS AND REDIRECTS SECURITY RESOURCES FOR OPTIMUM SECURITY AND SAFETY. ENSURES THAT INSTITUTIONAL BUILDINGS AND STATE PROPERTY ARE PROPERLY SECURED. TRAINS, DEVELOPS, INSTRUCTS, EVALUATES, AND COUNSELS SUBORDINATES TO ENSURE DUTY PERFORMANCE IS IN ACCORDANCE WITH STATE LAWS AND AGENCY POLICIES. ENSURES THE PROPER CONTROL, ISSUES AND USE OF WEAPONS, KEYS, SECURITY DEVICES AND AGENCY EQUIPMENT. INSPECTS ALL POSTS WHERE SHIFT EMPLOYEES ARE DEPLOYED. INTERVIEWS AND COUNSELS INMATES AS NECESSARY TO ENSURE MAXIMUM SAFETY AND SECURITY.

COMMENTS:

****UNTIL FILLED****MUST SUBMIT RESUME****