SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 01/09/18 CLOSING DATE: 01/24/18 (4:30 PM)

SCDC INTERNAL TITLE: LIEUTENANT II - K9 SCDC POSITION #: 013722
HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: D1 WORK TIME: 0600 AM - 0600 PM
LOCATION: AGENCY SEARCH TEAM, COLUMBIA (RICHLAND)

STATE JOB TITLE: CORRECTIONAL OFFICER III STATE JOB CLASS: JD40
PAY BAND/LEVEL: 05 B
BAND: 05 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 034157 - $ 044112 SCEIS POSITION #: 61017134

MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND SUPERVISORY EXPERIENCE IN
CORRECTIONAL, SECURITY OR POLICE WORK.
THREE (3) YEARS EXPERIENCE IN CORRECTIONAL SECURITY OR POLICE WORK TO
INCLUDE ONE (1) YEAR CORRECTIONAL SUPERVISORY EXPERIENCE. CERTIFIED BY
THE SCDC TRAINING ACADEMY AND COMPLETION OF THE BASIC SUPERVISORY
CLASS AND K-9 HANDLER CERTIFICATION WITHIN 6 MONTHS OF EMPLOYMENT INTO
THE POSITION.

DESCRIPTION OF DUTIES:
CONDUCTS UNANNOUNCED SEARCHES IN CONJUCTION WITH AGENCY SEARCH TEAM OF
SCDC INSTITUTIONS. RESPONSIBLE FOR THE CARE OF
ASSIGNED K-9, TO INCLUDE HOUSING, FEEDING, GROOMING & OVERALL SAFETY.
PROVIDES WEEKLY INTELLIGENCE TO DIRECTOR OF DIVISION OF SECURITY
INVOLVING INSTUTUTIONS ASSIGNED AREA OF COVERAGE.
ASSISTS WITH LOCATING ESCAPED INMATES ON AN AS-NEEDED BASIS.
PREPARES REPORTS AND OTHER DOCUMENTATION FOR COURT PROCEEDINGS IF
NEEDED. MAINTAINS ASSIGNED STATE VEHICLE AND EQUIPMENT IN ACCORDANCE
W/AGENCY POLICY.
PROVIDES ASSISTANCE TO AST (AGENCY SEARCH TEAM) AND RESPONDS
TO INSTITUTIONAL EMERGENCIES PROVIDING SUPPORT TO RRT (RAPID RESPONSE
TEAM) AS DIRECTED.
MAYBE REQUIRED TO RESPOND AFTER HOURS AND ON WEEKENDS.