

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 10/17/17

CLOSING DATE: UNTIL FILLED

SCDC INTERNAL TITLE: SGT II SCDC POSITION #: 016731
HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: 01 WORK TIME: 0730 AM - 0400 PM
LOCATION: OPERATIONS, COLUMBIA (RICHLAND)

STATE JOB TITLE: CORRECTIONAL OFFICER II STATE JOB CLASS: JD35
PAY BAND/LEVEL: 04 D
BAND: 04 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: \$ 030363 - \$ 039201 SCEIS POSITION #: 61018270

MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND EXPERIENCE IN CORRECTIONAL,
SECURITY OR POLICE WORK.
HIGH SCHOOL DIPLOMA AND TWO (2) YEARS EXPERIENCE IN CORRECTIONAL
SECURITY OR POLICE WORK (OR ACCEPTABLE EQUIVALENCY AS APPROVED BY THE
THE DIVISION OF STATE HUMAN RESOURCES.) ** MUST MAINTAIN A CLASS 2 LEO
CERTIFICATION. WORK SCHEDULE SUBJECT TO CHANGE TO MEET THE NEEDS OF
THE DIVISION; TO INCLUDE NIGHTS, WEEKENDS AND HOLIDAY WORK. STATEWIDE
TRAVEL IS REQUIRED.

DESCRIPTION OF DUTIES:

UNDER LIMITED SUPERVISION OF THE ASSISTANT PROJECT MANAGER ASSIST
WITH THE RESEARCH AND DEVELOPMENT OF NEW INITIATIVES TO ASSIST IN
COMBATING CONTRABAND THAT IS BEING INTRODUCED INTO OUR INSTITUTIONS.
INSTITUTIONAL VISITS WITH WARDENS AND STAFF TO REPORT EXTERNAL
SECURITY NEEDS/ISSUES. MAKE RECOMMENDATIONS FOR SOLUTIONS TO ADDRESS
THE INSTITUTIONAL NEEDS/ISSUES. THIS INCLUDES BUT NOT LIMITED TO
ASSISTING WITH THE DEVELOPMENT, RESEARCH AND IMPLEMENTATION OF A PLAN
TO COMBAT CONTRABAND ISSUES. EMPLOYEE WILL BE CROSSED TRAINED ON THE
OPERATION, MAINTENANCE AND USE OF AGENCY DRONES AND OTHER VARIOUS
EQUIPMENT. ASSISTING WITH THE PROCUREMENT PROCESS FOR DIVISIONAL
PROJECTS.

COMMENTS:

MUST SUBMIT RESUME WITH APPLICATION. POSTED UNTIL FILLED
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