

**SC DEPARTMENT OF CORRECTIONS**

**-JOB POSTING NOTICE (EOE)-**

OPENING DATE: 08/10/17

CLOSING DATE: 08/22/17 (4:30 PM)

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SCDC INTERNAL TITLE: LE OFFICER K-9 SCDC POSITION #: 010949

HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: POLICE SERVICES, COLUMBIA (RICHLAND)

STATE JOB TITLE: LAW ENFORCEMENT OFC II STATE JOB CLASS: JC20

PAY BAND/LEVEL: 05 A

BAND: 05

SPECIAL INCENTIVE: NO

HIRING SALARY RANGE: \$ 038439 - \$ 038439 SCEIS POSITION #: 61021809

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MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND EXPERIENCE PERFORMING PATROL OR INVESTIGATIVE DUTIES WITH A PUBLIC LAW ENFORCEMENT AGENCY.

A BACHELOR'S DEGREE MAY BE SUBSTITUTED FOR THE REQUIRED LAW ENFORCEMENT EXPERIENCE.

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A BACHELOR'S DEGREE AND ONE (1) YEAR EXPERIENCE AS A CLASS I LAW ENFORCEMENT OFFICER (LEO); OR AN ASSOCIATE'S DEGREE AND TWO (2) YEARS EXPERIENCE AS A CLASS I LEO; OR A HIGH SCHOOL DIPLOMA AND THREE (3) YEARS EXPERIENCE AS A CLASS I LEO. MUST HAVE CURRENT SSCJA CLASS I LEO CERTIFICATION. ONE (1) YEAR CANINE HANDLING EXPERIENCE PREFERRED.

DESCRIPTION OF DUTIES:

CONDUCTS UNANNOUNCED SEARCHES OF SCDC INSTITUTIONS, EMPLOYEE & VISITOR VEHICLES AND OTHER AREAS AS DIRECTED. RESPONSIBLE FOR THE CARE OF ASSIGNED K-9, TO INCLUDE HOUSING, FEEDING, GROOMING & OVERALL SAFETY. PROVIDES WEEKLY INTELLIGENCE TO ASSISTANT CHIEF INVOLVING INSTITUTIONS ASSIGNED AREA OF COVERAGE THAT NEED K-9 SWEEPS. INITIATES ARRESTS & CONDUCTS INVESTIGATIONS ON SUSPECTS ARRESTED DURING K-9 OPERATIONS. PREPARES REPORTS AND OTHER DOCUMENTATION FOR COURT PROCEEDINGS. MAINTAINS ASSIGNED STATE VEHICLE AND EQUIPMENT IN ACCORDANCE W/ AGENCY POLICY. ASSISTS FEDERAL, STATE & LOCAL OFFICIALS IN DRUG INTERDICTION OPERATIONS. ASSISTS WITH LOCATING ESCAPED INMATES AND FUGITIVES ON AN AS-NEEDED BASIS. CONDUCT K-9 DRUG DOG DEMONSTRATIONS TO VARIOUS STATE & CIVIC ORGANIZATIONS. OTHER LEO DUTIES AS NEEDED TO INCLUDE NON-K9 RELATED ADMINISTRATIVE OR CRIMINAL INVESTIGATIONS. MUST RESIDE IN OR NEAR CALHOUN, ORANGEBURG, BERKELEY, DORCHESTER, BAMBERG, BARNWELL, ALLENDALE, HAMPTON, COLLETON, CHARLESTON, JASPER, OR BEAUFORT COUNTY.

COMMENTS:

STIPEND FOR CANINE AGENT IS IN ADDITION TO BASE PAY. MUST SUBMIT RESUME WITH APPLICATION.