# *SC DEPARTMENT OF CORRECTIONS*

## *-JOB POSTING NOTICE (EOE)-*

OPENING DATE: 04/24/18 CLOSING DATE: UNTIL FILLED

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SCDC INTERNAL TITLE: QUAL MENTAL HEALTH PROF SCDC POSITION #: 015727
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: RIDGELAND CORR INSTITUTION, RIDGELAND (JASPER) LEVEL 2

STATE JOB TITLE: HUMAN SERVICES COORD II STATE JOB CLASS: GA60
PAY BAND/LEVEL: 06 A
BAND: 06 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 048000 - $ 048000 SCEIS POSITION #: 61019920

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MINIMUM AND ADDITIONAL REQUIREMENTS:
A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN SERVICES OR SOCIAL SERVICES PROGRAMS.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A MASTER'S DEGREE IN CLINICAL SOCIAL WORK OR RELATED MENTAL HEALTH FIELD AND ONE (1) YEAR OF EXPERIENCE IN COUNSELING. MUST BE LICENSED AS A LMSW OR LPC-I.

DESCRIPTION OF DUTIES:
PERFORMS MENTAL HEALTH ASSESSMENTS/EVALUATIONS ON ASSIGNED CLIENTS. CONDUCTS INDIVIDUAL AND GROUP COUNSELING. PROVIDES DIRECT FEEDBACK ON MENTAL HEALTH ISSUES TO INSTITUTIONAL STAFF. ASSISTS IN DISCHARGE PLANNING FOR CLIENTS WHO ARE COMPLETING THEIR SENTENCES. PROVIDES ADVISORY AND CONSULTATIVE SERVICES AS RELATED TO MENTAL HEALTH SERVICES. PARTICIPATES IN QUALITY ASSURANCE REVIEWS ENSURING COMPLIANCE WITH STANDARDS. ASSISTS ADMINISTRATIVE SUPPORT STAFF WITH PSYCH CLINIC. ASSISTS SUPERVISOR IN THE DEVELOPMENT/ADMINISTRATION OF SPECIAL PROJECTS IN THE FIELD OF MENTAL HEALTH. MAKES CASELOAD ASSIGNMENTS. ASSISTS OTHER INSTITUTIONS IN THE REGION AS NEEDED.
COMMENTS:
MUST ATTEND SCDC BASIC TRAINING
OPEN UNTIL FILLED.