

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 08/10/17

CLOSING DATE: 08/17/17 (4:30 PM)

SCDC INTERNAL TITLE: MENT HLTH TECH SCDC POSITION #: 011346
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 1100 AM - 0700 PM
LOCATION: CAMILLE GRAHAM CORRECTIONAL INST., COLUMBIA (RICHLAND) LEVEL 2

STATE JOB TITLE: HUMAN SERVICES COORD I STATE JOB CLASS: GA50
PAY BAND/LEVEL: 05 C
BAND: 05 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: \$ 035523 - \$ 045869 SCEIS POSITION #: 61018375

MINIMUM AND ADDITIONAL REQUIREMENTS:

A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN SERVICES OR SOCIAL SERVICES PROGRAMS.

A BACHELOR'S DEGREE AND TWO (2) YEARS EXPERIENCE IN A MENTAL HEALTH RELATED FIELD OR AN ASSOCIATE DEGREE AND FOUR (4) YEARS EXPERIENCE IN A MENTAL HEALTH RELATED FIELD.

DESCRIPTION OF DUTIES:

UNDER GENERAL SUPERVISION OF A QUALIFIED MENTAL HEALTH PROFESSIONAL, PERFORMS COUNSELING AND SUPPORTIVE SERVICES FOR MENTALLY ILL INMATES CONSISTING OF SOCIAL SKILLS GROUPS, REVIEWING TREATMENT PLANS, RECREATIONAL ACTIVITIES, DEVELOPING AND IMPLEMENTING RE-ENTRY ASSESSMENT GOALS. ESTABLISH A SUPPORTIVE, MOTIVATIONAL AND THERAPEUTIC RELATIONSHIP WITHIN THE PARAMETERS OF A CORRECTIONAL ENVIRONMENT. PLANS, ORGANIZE AND LEAD STRUCTURED PROGRAMS INCLUDING INDIVIDUAL AND GROUP THERPEUTIC SERVICES. PROVIDES FOCUS INTERVENTION IN COLLABORATION WITH SCDC CLINICAL AND CUSTODY STAFF TO ENHANCE SKILLS AND EFFECTIVE MANAGEMENT OF INMATES. ASSISTS WITH CUSTODY RELATED DUTIES SUCH AS TRANSPORTATION, SUPERVISION OF RECREATION AND SUICIDE WATCH. ATTEND DIVISIONAL MEETINGS AND STAFF TRAINING AS REQUIRED. **SCHEDULE SUBJECT TO FLUCTUATE (11AM - 7PM; OR 12PM - 8 PM) TO INCLUDE AFTER HOUR AND ON-SITE WEEKEND/HOLIDAY COVERAGE TO ASSIGNED INSTITUTION(S).** (MIDLANDS REGION)

COMMENTS:

MUST COMPLETE 6 WEEKS OF BASIC TRAINING.