

**SC DEPARTMENT OF CORRECTIONS**

**-JOB POSTING NOTICE (EOE)-**

OPENING DATE: 01/10/18

CLOSING DATE: 01/18/18 (4:30 PM)

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SCDC INTERNAL TITLE: QMHP - CCC IV SCDC POSITION #: 013956  
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM  
LOCATION: PERRY CORRECTIONAL INSTITUTION, PELZER (GREENVILLE) LEVEL 3

STATE JOB TITLE: HUMAN SERVICES COORD I STATE JOB CLASS: GA50  
PAY BAND/LEVEL: 05 D  
BAND: 05 SPECIAL INCENTIVE: NO  
HIRING SALARY RANGE: \$ 036941 - \$ 047689 SCEIS POSITION #: 61018238

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MINIMUM AND ADDITIONAL REQUIREMENTS:

A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN SERVICES OR SOCIAL SERVICES PROGRAMS.  
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A MASTER'S DEGREE IN CLINICAL SOCIAL WORK OR RELATED MENTAL HEALTH FIELD AND ONE (1) YEAR EXPERIENCE. MUST BE LICENSED AS LMSW, LPC-I OR LPC.

DESCRIPTION OF DUTIES:

UNDER GENERAL SUPERVISION, PROVIDES CASE MANAGEMENT SERVICES, DISCHARGE PLANNING, AND TREATMENT PLANNING RECOMMENDATIONS FOR ALL ASSIGNED/REFERRED INMATES. PROVIDES CRISIS INTERVENTION COUNSELING AS REQUESTED BY MENTAL HEALTH AND/OR MEDICAL STAFF. PROVIDES REGULAR FEEDBACK TO MENTAL HEALTH, MEDICAL AND SECURITY STAFF ON REFERRED INMATES. PARTICIPATES IN MULTI-DISCIPLINARY TREATMENT TEAM. CONDUCTS INDIVIDUAL COUNSELING SESSIONS FOR INMATES ASSIGNED TO CASELOAD. CONDUCTS GROUP COUNSELING FOR MENTALLY ILL INMATES. COMPLETES ALL DOCUMENTATION AS NECESSARY. PARTICIPATES IN THE ON-CALL POOL TO PROVIDE ON-SITE WEEKEND/HOLIDAY COVERAGE TO THE INSTITUTION. PROVIDES OTHER DUTIES RELATED TO SCDC AND THE DIVISION OF BEHAVIORAL/ MENTAL HEALTH & SUBSTANCE ABUSE SERVICES.

COMMENTS:

MUST ATTEND SCDC BASIC TRAINING  
MUST SUBMIT RESUME AND LICENSURE WITH APPLICATION.