

***SC DEPARTMENT OF CORRECTIONS***

***-JOB POSTING NOTICE (EOE)-***

OPENING DATE: 12/06/17

CLOSING DATE: 12/13/17 (4:30 PM)

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SCDC INTERNAL TITLE: RECREATION SPECIALIST III                      SCDC POSITION #: 017776

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM

LOCATION: TRENTON CORRECTIONAL INSTITUTION, TRENTON (EDGEFIELD) LEVEL 2

STATE JOB TITLE: RECREATION SPECIALIST III                      STATE JOB CLASS: EC50

PAY BAND/LEVEL: 04 E

BAND: 04

SPECIAL INCENTIVE: NO

HIRING SALARY RANGE:                      \$ 031575 - \$ 040753    SCEIS POSITION #: 61022455

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MINIMUM AND ADDITIONAL REQUIREMENTS:

HIGH SCHOOL DIPLOMA AND RELEVANT EXPERIENCE OR A BACHELOR'S

DEGREE IN PHYSICAL EDUCATION, RECREATION, THERAPEUTIC

RECREATION OR A RELATED FIELD CAN BE SUBSTITUTED FOR

EXPERIENCE.

TWO (2) YEARS EXPERIENCE IN THE RECREATION FIELD, TO INCLUDE INSTRUCTI

ON IN HEALTH EDUCATION, PHYSICAL FITNESS AND INTRAMURAL COMPETITION.

DESCRIPTION OF DUTIES:

PLAN, COORDINATE, AND IMPLEMENT A COMPREHENSIVE RECREATION PROGRAM

THAT PROMOTES PHYSICAL FITNESS AND GOOD HEALTH AND WELLNESS TO THE

INMATE POPULATION AT TRENTON CORRECTIONAL INSTITUTION. IDENTIFY

ACTIVITIES FOR THE ENTIRE INMATE POPULATION INCLUDING CONTINUOUS

TOURNAMENT ACTIVITIES AND PASSIVE RECREATION ACTIVITIES. SELECT,

TRAIN, AND PROVIDE DAILY SUPERVISION FOR INMATE RECREATION ASSISTANTS.

REQUISITION, CONTROL, AND MAINTAIN EQUIPMENT/SUPPLIES. CONDUCT

TRAINING ON RULES, METHODS, AND TECHNIQUES FOR ACTIVITIES. CONDUCT

PHYSICAL FITNESS AND HEALTH EDUCATION CLASSES; COORDINATES VOLUNTEERS

AND COMMUNITY RESOURCES TO ASSIST. SUPERVISE HOBBYCRAFT PROGRAM.

COMMENTS:

MUST ATTEND SCDC BASIC TRAINING

**\*\*RESUME REQUIRED WHEN APPLYING FOR THIS POSITION\*\***

**\*\*YOU MUST APPLY ON-LINE @ AGENCY.GOVERNMENTJOBS.COM/SC\*\***