SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 09/07/17 CLOSING DATE: UNTIL FILLED

SCDC INTERNAL TITLE: IT TECH II SCDC POSITION #: 011797
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: NETWORK AND TELECOMMUNICATIONS, COLUMBIA (RICHLAND)

STATE JOB TITLE: IT TECHNICIAN II STATE JOB CLASS: AM71
PAY BAND/LEVEL: 05 E
BAND: 05 SPECIAL INCENTIVE: NO
HIRING SALARY RANGE: $ 038422 - $ 049591 SCEIS POSITION #: 61016657

MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND EXPERIENCE IN INFORMATION TECHNOLOGY, ELECTRONICS TECHNOLOGY SYSTEMS, OR OTHER RELATED AREAS. AN ASSOCIATE'S DEGREE OR BACHELOR'S DEGREE IN A RELATED FIELD MAY BE SUBSTITUTED FOR THE REQUIRED EXPERIENCE.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). ONE (1) YEAR EXPERIENCE IN DESIGN AND IMPLEMENTATION OF TELECOMMUNICATIONS SYSTEMS. KNOWLEDGE OF DATA COMMUNICATIONS EQUIPMENTS MAINTENANCE, REPAIR, MODIFICATION, DESIGN, CIRCUITRY AND TESTING EQUIPMENT. MUST POSSESS A VALID SOUTH CAROLINA DRIVERS LICENSE.

DESCRIPTION OF DUTIES:
PERFORM THE INSTALLATIONS, MOVES, AND CHANGES OF DATA AND TELECOMMUNICATIONS EQUIPMENT TO INCLUDE: ESTABLISH CONTINUITY VIA A CABLE OR WIRING PATH; READ BLUEPRINTS AND WIRING DIAGRAMS TO DETERMINE MATERIAL AND EQUIPMENT NEEDS; ASSISTS USERS IN THE PROPER OPERATION OF COMPUTERS AND PERIPHERAL EQUIPMENT; ENSURE THE COMPLETION OF ASSIGNED INSTALLATION AND REPAIR JOBS DAILY. PERFORM EMERGENCY REPAIRS TO DAMAGED DATA CIRCUITS/TELECOMMUNICATIONS CABLES. TROUBLESHOOT EQUIPMENT/SYSTEMS TO LOCATE AND ENSURE PROMPT REPAIRS. DETERMINE THE NATURE OF PROBLEM; TEST, REPAIR AND MAINTAIN EQUIPMENT AND COMMUNICATIONS CIRCUIT AND LINE PROBLEMS. REPLACE EQUIPMENT. MAINTAIN REQUIRED MATERIALS AND EQUIPMENT. FOLLOW ESTABLISHED INVENTORY CONTROL PROCEDURES FOR ASSIGNED DATA COMMUNICATIONS EQUIPMENT. PREPARE AND SUBMIT ALL REQUIRED REPORTS IN A TIMELY MANNER. MUST BE ABLE TO LIFT 50 LBS.
COMMENTS:
PLEASE SUBMIT RESUME WHEN APPLYING FOR THIS POSITION.