# *SC DEPARTMENT OF CORRECTIONS*

## *-JOB POSTING NOTICE (EOE)-*

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

THE SOUTH CAROLINA DEPARTMENT OF CORRECTIONS IS COMMITTED TO PROVIDING EQUAL OPPORTUNITIES TO ALL APPLICANTS AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX (INCLUDING PREGNANCY), NATIONAL ORIGIN, AGE (40 OR OLDER), DISABILITY OR GENETIC INFORMATION.

OPENING DATE: 08/07/18 CLOSING DATE: UNTIL FILLED

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SCDC INTERNAL TITLE: TRADES MANAGER SCDC POSITION #: 021651
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM
LOCATION: ELECTRICAL, COLUMBIA (RICHLAND)

STATE JOB TITLE: TRADES MANAGER STATE JOB CLASS: 9999
HRLY RATE: $ 024.71 SCEIS POSITION #: 61058430

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MINIMUM AND ADDITIONAL REQUIREMENTS:
A HIGH SCHOOL DIPLOMA AND PROFESSIONAL EXPERIENCE DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.
(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES).
A HIGH SCHOOL DIPLOMA AND PROFESSIONAL EXPERIENCE DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.

DESCRIPTION OF DUTIES:
INSTALL & MAINTAIN THE VIDEO & DATA CABLING & ASSOCIATED EQUIPMENT THROUGHOUT THE AGENCY BOTH ANALOG & IP TYPES. PERFORM PHYSICAL NETWORK PLANNING, DESIGN, & DOCUMENTATION. READS BLUEPRINTS & WIRING PROGRAMS TO DETERMINE MATERIALS & EQUIPMENT NEEDS & WORKS WITH RESOURCE INFORMATION MANAGEMENT (RIM) DESIGN TEAM & OUTSIDE VENDORS, TO ESTABLISH JOB SPECIFICATIONS, INSTALLATION, OR MODIFICATION. COORDINATES/PERFORMS THE PROGRAMMING & INSTALLATION OF ANALOG & IP VIDEO SYSTEMS. TROUBLESHOOTS VIDEO & DATA CONNECTIVITY & PERFORMS INITIAL USER TRAINING. PERFORMS ROUTINE & EMERGENCY REPAIRS TO DAMAGED CAMERAS & EQUIPMENT TO ENSURE PROMPT REPAIRS. WORKS WITH SERVICE PROVIDERS TO TROUBLESHOOT VIDEO & DATA CIRCUIT FAULTS. MAINTAINS REQUIRED MATERIALS & EQUIPMENT. REQUISITIONS MATERIALS, PARTS & EQUIPMENT AS NEEDED TO COMPLETE ASSIGNMENTS. CDL "B" LICENSE REQUIRED OR OBTAINED WITHIN SIX MONTHS OF HIRE. MUST ATTEND FOUR (4) WEEK BASIC TRAINING.
COMMENTS:
RESUME, LICENSE(S) & CERTIFICATION(S) MUST BE SUBMITTED TO BE CONSIDERED FOR POSITION. *UNTIL FILLED*